

Maharashtra State Council Of Examination , Pune							
OBJECTIVE QUESTION							
FINAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - '305'							
SrNo	Question	Option_A	Option_B	Option_C	Option_D	PROVISIONAL Answer	FINAL Answer
1	Blog means _____	Weblog	web	server	node	A	A
2	Browser is an example of _____	System	Application	Design	Coder	B	B
	type software.						
3	BSNL is an Internet Service Provider.	TRUE	FALSE			A	A
4	Capacity of DVD is _____	500 MB	4.7 GB	700 MB	1 TB	B	B
5	Buying and selling with the help of internet is called _____	Ecommerce	email	service	Ethernet	A	A
	—						
6	_____ is used to magnify the data	Zoom	Resize	Font style	View	A	A
7	_____ key is use for creating the new paragraph after the previous paragraph in the doucment.	Enter Key	Down Cursor Key	Shift Key	Ctrl	A	A
8	_____ make it easy to sort ,filter and format data within the sheet	Data	Table	Information	Text	B	B
9	_____ option is used to adjust column width automatically so as to fit all text in column	Autofit	Fit	Adjust	Correct	A	A
10	_____ access toolbar contain save, undo and redo option	Home	Quick	View	Review	B	B
11	ctrl + page down is used to go to next worksheet in MS Excel 2019	TRUE	FALSE			A	A
12	ctrl + pg up is used to go to next workbook in MS Excel 2019	TRUE	FALSE			B	B
13	Ctrl + PgDn combination is used to move to the next worksheet.	TRUE	FALSE			A	A
14	Ctrl + T is used for creating Table in Excel	TRUE	FALSE			A	A
15	Custom series option can be used to create series of Months or days.	TRUE	FALSE			A	A
16	_____ is applied to objects such as text, Shapes.	Animation	Transition	Both A and B	None of Above	A	A
17	_____ is applied to slides.	Animation	Transition	Both A and B	None of Above	B	B
18	_____ is slide layout in PowerPoint	Master Slide	Main Slide	Title Slide	None of Above	C	C
19	_____ is slide layout in PowerPoint	Master Slide	Main Slide	Title Slide	None of these	C	C
20	_____ is useful for making presentation at professional level.	MS-PowerPoint	MS-Word	MS-Excel	MS-Access	A	A
21	In E-Commerce payment can be done using _____	Internet Banking	Credit / Debit Card	Mobile Banking	All of Above	D	D
22	In Email address separate the name and the domain with an "@" symbol.	True	False			A	A
23	In Email BCC stands for _____	Brown carbon copy	Black carbon copy	Blind copy to copy	Blind carbon copy	D	D
24	In e-mail message _____ Part is very important.	Email Address	Subject	Attachment	Signature	A	A
25	In Gmail, forward button is used to _____	Delete email	Forward email	Backward email	Reply to email	B	B